



## Group Volunteer Opportunity

### Description: Saturday Meal Coordinator

<b>SUPERVISOR</b>	Lyn Hildenbrand, Executive Director
<b>WHEN</b>	Saturdays, 10:00 am -1:00 pm, typically one Saturday every 4-6 weeks
<b>WHERE</b>	<p>The Saturday Lunch Program is served across our three locations. Coordinators may volunteer to work at any or all of the three sites:</p> <ul style="list-style-type: none"> <li>• The Gathering at Running Rebels, 1300 W Fond du Lac Ave</li> <li>• The Gathering at Ascension Lutheran Church, 1236 S Layton Blvd</li> </ul>
<b>WHAT TO EXPECT</b>	<p>Coordinators are responsible for a variety of duties, including welcoming and orienting volunteer serving groups, task assignment and supervision of serving volunteers, ensuring that the serving of the meal meets food safety guidelines, and maintaining a secure and structured environment for the safety of guests and volunteers. Coordinators foster an atmosphere of respect and dignity. They also manage the serving volunteers throughout the clean-up process, and make certain that all equipment and the site itself is locked and secured upon leaving at the end of the meal shift. Do NOT wear open-toed shoes, sandals, short shorts or midriff tops. DO wear comfortable, casual clothing that may get dirty, including a cap if you have one.</p>
<b>PURPOSE OF VOLUNTEER</b>	Coordinate volunteer groups to serve Saturday lunch with respect and dignity to 100-150 low-income guests, many homeless.
<b>QUALIFICATIONS</b>	<p>Minimum age for a coordinator is 21. Coordinators can work individually but work best in teams of 2-3. Potential coordinators are required to have volunteered with The Gathering at least once before applying. After volunteering, potential coordinators fill out an application, come to an interview, and provide references. Once accepted, coordinators begin a training process. Coordinators must be hospitable, dependable, flexible, and well organized, with a positive energy and ability to multi-task. An interest in working collaboratively with a diverse population is required, along with strong team-building and conflict resolution skills. A minimum commitment of one year following training is required.</p>
<b>BENEFITS</b>	<p>Coordinators develop leadership and team-building skills while working with diverse groups. Conflict resolution and hospitality skills are also strengthened in this position. Coordinators will find a sense of accomplishment in having done something directly to alleviate hunger.</p>
<b>HOW TO SIGN-UP</b>	<p>For questions/concerns and to sign-up, contact:  <a href="mailto:soulfood@thegatheringwis.org">soulfood@thegatheringwis.org</a>: (414) 272-4122</p>

Feeding the Hungry, Keeping Hearts Full

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